



2017 Olde Town Summer Sounds on 2nd Saturdays Vendor Application

June 10, July 8 and August 12

Thank you for your interest in being a 2017 Olde Town Summer Sounds Festival Vendor. This festival takes place in Olde Town Arvada on the 2nd Saturdays in June, July and August from 3-9pm. The festival will include food and drinks, live music, children's entertainment and great vendors like you! Please read all of the instructions and rules below before you submit your registration.

Please note changes to this event include a new time (3-9pm) and location (around Olde Town square). We are making a significant investment to improve these events and increase attendance. We are limiting vendors to those we think will add value to this event, so please let us know in your application how your business can do this (merchandise for sale, giveaways, kids' activities, etc).

Please note you must fill out the form below, submit it to samanthageerdes@gmail.com and then you will be emailed a link to pay if you are selected as a vendor. Please note this may be several weeks after you apply. Please note HOTA has the exclusive right to approve vendors and applying does not guarantee entry.

Vendor Pricing

- Commercial or Retail Vendor: \$250 per event or \$700 for all 3 events
- Non-profit or Olde Town Merchant: \$100 or \$250 for all 3 events
- Artisan: \$175 per event or \$475 for all 3 events
- Food Vendor (10x10): \$250 For entries over 10 feet, you'll be charged an additional \$25 per 5 feet, per event. \$700 for all 3 events.

Important info for food vendors:

- **All food vendors must be licensed specifically by Jefferson County Public Health.** City or State licenses are not sufficient to ensure compliance. Please contact Terri Leichtweis with Jeffco Health at 303-271-5776 to confirm that your business is properly licensed. HOTA will confirm all vendors through Jeffco Health and the lack of a proper license will result in the inability to participate.
- You must bring cardboard or tarps to capture grease or waste as to not stain the street or sidewalks.
- Please provide your own power and heavy duty extension cords.
- Cleaning fee: if excess grease or waste is left in assigned vendor spot, HOTA and The City of Arvada will apply an \$100 cleaning fee. Vendor spaces must be completely cleaned and trash must be thrown away in provided dumpsters, not the public trash cans.
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- **Important Notice Regarding Power**
For this event, HOTA uses outdoor electrical outlets and circuits managed by the City of Arvada. Inclement weather, circuit overload, or malfunctioning breakers can cause loss of power. Therefore, power CANNOT be guaranteed. Small generators are acceptable. Please contact us to discuss any electricity concerns regarding your operations.

Olde Town Summer Sounds Vendor Application

Please fill out completely and return to samanthageerdes@gmail.com. You may also mail or drop off the application to the HOTA office 7307 Grandview Ave. Arvada, CO 80002

First and Last Name	
Business Name	
Email address	
Phone Number	
Use of booth (describe type of service or merchandise sold, or information to be handed out and the value your booth will bring to the event)	
Dates requested (June, July, August or all 3)	
Booth Placement Request (not guaranteed)	
Need Electricity? Please note electricity is not guaranteed	

I understand that I am responsible for all costs and labor involved in participating, including properly weighting and securing my booth and for paying any applicable sales taxes on booth sales.

I hereby shall indemnify and defend HOTA, their successors, agents, and assigns, harmless against all claims, losses, expenses, liabilities and damages, arising out of my participation in the event. I agree to abide by all rules set forth herein.

I understand my fees are non-refundable unless of the unlikely event of event cancellation in which I will be refunded 50%

Cleaning fee: I understand that if excess grease or waste is left in assigned vendor spot, HOTA and The City of Arvada will apply an \$100 cleaning fee.

Print Name

Sign Name

Date