

Draft 10/13/15

RECORD OF PROCEEDINGS
SPECIAL MEETING OF THE BOARD OF DIRECTORS OF
OLDE TOWN ARVADA BUSINESS IMPROVEMENT DISTRICT

HELD: Monday, October 12, 2015 at 2:00 p.m.

ATTENDANCE:

A special meeting of the Board of Directors of Olde Town Arvada Business Improvement District, Jefferson County, Colorado, was called and held as shown above and in accordance with the applicable statutes of the State of Colorado, with the following directors present and acting:

- Karen Miller, President
- Lori Drienka, Secretary
- Angie Cook, Asst. Secretary
- Scott Spears
- Kelly Floyd
- Laura Tobey

CALL TO ORDER:

Director Karen Miller called the meeting to order and noted that a quorum was present for the purpose of conducting a special meeting of the Board of Directors of Olde Town Arvada Business Improvement District.

DISCLOSURE OF POTENTIAL CONFLICTS OF INTEREST:

APPROVAL OF THE AGENDA:

Upon motion duly made, seconded and upon vote unanimously carried, the Board approved the Agenda for the meeting.

NEW BUSINESS: Katherine suggested that we wait for Angie to discuss goals. We discussed times/days that work the best for most board members.

Scheduled meetings and Interviews: Specific dates for submitting applications for these applications are set up and ending soon.

Katherine discussed the importance of the unified board when presenting to the City Council.

Karen explained that the budget is set the way it is because we are moving forward with the plan that we have been working with as a three year plan.

Karen also mentioned an email received from Lorie Gillis in regards to the power washing of the sidewalks. Lorie asked if we would want to use the city's contractors.

Karen suggested that we may need to wait until construction is complete and perhaps deal with particular areas individually.

Katherine went through items that we will be discussed tonight at the meeting to hear any feedback from the Board.

Marketing & Events: We have discussed this prior to the meeting and are feeling confident in these areas.

Physical Improvements

Katherine is meeting with someone from BikeColorado. Karen has met with DrCog and Rose with Healthy Places to discuss ways to encourage biking.

Karen announced that we have hired another Shuttle Driver.

Karen has also been working to distribute award certificates to employees/merchants that agree to participate in employee parking areas. The Healthy Places gave \$2,500 to use for encouraging this activity.

Enhanced Maintenance: We are looking at options for snow removal and plan to implement this winter.

Advocacy: we will proceed with plans as laid out.

Safety: discussion was around installing cameras throughout Olde Town and feeling was that we discuss with the Police Department to see if they can take this over at some point.

Additional Area of Work:

Katherine has put together a list of items that can be helpful to us as a Board.

Planning and Training Priorities:

Katherine gave us some ideas of things that we may want to look at including getting some information from members of other BIDS.

A meeting will be planned to get some information on this provided Katherine can get available participants.

Karen asked if we can make the next meeting on October 28th at 1:30-3:30 to combine the budget meeting and the regular board meeting.

Katherine is suggesting November 18 be set aside for the Board Retreat.

Katherine has ideas of what we are looking for as far as training. Feedback was given. Katherine will also put together a survey sample and send it out to Board Members for feedback and critiquing.

ADJOURNMENT:

There being no further business to come before the Board of Directors at this time, upon motion duly made, seconded and upon vote unanimously carried, the meeting was adjourned.

The foregoing Minutes constitute a true and correct copy of the Minutes of the meeting held on October 12, 2015, and was approved by the Board of Directors of the Olde Town Arvada Business Improvement District.

Lori Drienka, Secretary