

Draft 10/28/15

## RECORD OF PROCEEDINGS

### SPECIAL MEETING OF THE BOARD OF DIRECTORS OF OLDE TOWN ARVADA BUSINESS IMPROVEMENT DISTRICT

**HELD:** Wednesday, October 28, 2015 at 1:30 at the Library

**ATTENDANCE:**

A special meeting of the Board of Directors of Olde Town Arvada Business Improvement District, Jefferson County, Colorado, was called and held as shown above and in accordance with the applicable statutes of the State of Colorado, with the following directors present and acting:

Karen Miller, President  
Lori Drienka, Secretary  
Laura Toby, Treasurer  
Scott Spears  
Kelly Floyd  
Jane Schnabel  
Lorie Gillis, City of Arvada  
Heather Spencer, Employment Manager  
Kristen Hanley, the Phipps Team  
David Kribbs  
Stephanie Jamarillo, Flame Studio

Karen announce that Spencer Fane failed to send out the official notice about the meeting so we decided to carry on with the meeting anyways.

Karen handed out copy of the proposed budget to the guests for review.

Karen discussed that we had hired Katherine Correll as a person to oversee the activities of the BID and we are continuing to look to hire a person to do the administrative tasks.

Karen then proceeded to give a brief summation of the activities that we have had in Olde Town this year as well as the plans for future events throughout the remainder of the year.

Laura discussed a little about the activities that we are working on right now. She let everyone know that we are working on getting a parking study done so we may be able to get some improvements done sooner than later.

Kelly talked a bit about the Gold Line and some of the activities that we are working on at this time to be ready for the opening, etc.

Karen talked a little about the shuttle and how the program is working and what we plan to do in the future. We are still finding our way through this and will continue to work on finding ways to have it serve best for all concerned. Karen explained that the City has leased it to us at no charge.

Comments were made by Stephanie in regards to safety in Olde Town. Many comments were made in regards to the issues brought up and resources were shared.

Lorie shared that there would temporary lighting provided by the City down at the Vineyard for Friday nights event. This is a way to show support and provide a safer situation for people parking down there.

Karen talked a little about the fact that we are working on getting contractors bids for snow removal for the businesses. We hope to have that soon and be able to implement a plan.

Karen reviewed the budget and gave explanations about what it contains. In addition to this, Karen explained that HOTA will continue to exist and see about bridging the gap to ensure that the two organizations work well together.

Questions were asked about our vision for the upcoming branding of Olde Town. The board made comments in relation to this that we need to get stakeholders input to work with our branding consultants that we will be working with.

Karen discussed the operating plan for 2016 and gave a brief summation of what that contains.

Karen asked if there were any questions about the budget and there were not any from the audience. She also announced that there would be another budget meeting in November at which time we will adopt the budget, give it to the City, get approval and the budget will be adopted.

Lorie talked a little about a study that the City is doing. There will be 60 hours a week of enforcement.

**ADJOURNMENT:**

There being no further business to come before the Board of Directors at this time, upon motion duly made, seconded and upon vote unanimously carried, the meeting was adjourned.

The foregoing Minutes constitute a true and correct copy of the Minutes of the meeting held on October 28, 2015, and was approved by the Board of Directors of the Olde Town Arvada Business Improvement District.

---

Lori Drienka, Secretary