

Draft 12/16/15

RECORD OF PROCEEDINGS

REGULAR MEETING OF THE BOARD OF DIRECTORS OF OLDE TOWN ARVADA BUSINESS IMPROVEMENT DISTRICT

HELD:

Dec 16, 2015

ATTENDANCE:

A regular meeting of the Board of Directors of Olde Town Arvada Business Improvement District, Jefferson County, Colorado, was called and held as shown above and in accordance with the applicable statutes of the State of Colorado, with the following directors present and acting:

Karen Miller, President
Lori Drienka, Secretary
Laura Tobey, Treasurer
Scott Spears
Kelly Floyd '

Katherine Correll

Jane Schnabel

CALL TO ORDER:

Director Karen Miller called the meeting to order and noted that a quorum was present for the purpose of conducting a special meeting of the Board of Directors of Olde Town Arvada Business Improvement District.

DISCLOSURE OF POTENTIAL CONFLICTS OF INTEREST:

APPROVAL OF THE AGENDA:

Upon motion duly made, seconded and upon vote unanimously carried, the Board approved the Agenda for the meeting.

APPROVAL OF MINUTES:

Sept 23rd meeting, Angie took minutes, sent to Board, corrections made. Moved and Approved.

October 12th, Corrections made to minutes from October 12th. Moved and approved.

October 28th, some additions and corrections made. Moved and approved-passed.

November 18th, corrections will be made and presented next time.

President's Report:

Karen discussed a guide that the visitors center and Sam were working on to include businesses. We had two parking meetings and those went well. Katherine put together a City Builder Forum and asked to have it here in Arvada. It was suggested that the BID sponsor that and pay a portion of the \$2,500. Discussion was had as to whether or not we should sponsor this. It was decided that we would not sponsor this.

City Council has appointed Nancy Ford to the HOTA Board. Karen will meet with the City to discuss this.

Karen announced that Shuttle went in for maintenance and got two new tires. Kim Grant resigned as a driver due to his schedule. It was suggested that we check into a solar panel and Laura offered to check into this.

Events-good turnout. No info yet on the Chili Challenge. There was a problem with over crowding at the chili challenge. This is last weekend for Santa. Chocolate Affair is coming up and Jane and Karen will meet with them tomorrow.

Treasurers report:

We will receive this in an email this week. Laura announced we received the 4th quarter payment from the city and received shuttle money in November. There were some small expenditures for the shuttle.

Board policies-Katherine will draft something soon and get it to us for review and to work on. She asked for any input and is open to hearing from board members and others.

Katherine is working on a survey and this will hopefully be distributed in January. The City wants to hear from others than just the BID board members. Karen let it be known that she is helping for others voices to be heard. Information that she has passed on in regards to the parking issues is from other members.

Next meeting will be HOTA at 1:30, BID will be 2-4, 5:00 will be the parking and branding meeting at the library.

Administrative and event updates-Katherine met with Sam and she is available to work a bit with us on some administrative tasks and Katherine is working with her on that. It was suggested that we have Sam start working on planning St. Patrick's. Sam is already working on Chocolate Affair and Karen feels she will be willing to work on St. Patrick's. The dates will be March 12th with a rain date of March 19th.

NEW BUSINESS: Scott brought up the point that we should be getting bids for snow removal. Scott offered to get bids on this and will ask to include the entire Olde Town Business district.

Motion was made to use Prall as our new marketing and branding reps as long as they can work within our budget and it was seconded. Laura abstained. It was passed.

ADJOURNMENT:

There being no further business to come before the Board of Directors at this time, upon motion duly made, seconded and upon vote unanimously carried, the meeting was adjourned.

The foregoing Minutes constitute a true and correct copy of the Minutes of the meeting held on December 16, 2015, and was approved by the Board of Directors of the Olde Town Arvada Business Improvement District.

Lori Drienka, Secretary