

RECORD OF PROCEEDINGS

REGULAR MEETING OF THE BOARD OF DIRECTORS OF OLDE TOWN ARVADA BUSINESS IMPROVEMENT DISTRICT

HELD: Wednesday, June 24, 2015 at 2:08 p.m.

ATTENDANCE:

A regular meeting of the Board of Directors of Olde Town Arvada Business Improvement District, Jefferson County, Colorado, was called and held as shown above and in accordance with the applicable statutes of the State of Colorado, with the following directors present and acting:

Karen Miller, President
Lori Drienka, Secretary
Marty Hester, Treasurer
Angie Cook, Asst. Secretary
Scott Spears
Kelly Floyd
Laura Tobey

Also present was Jane Schnabel and Officer Kate Herrlinger.

CALL TO ORDER:

Director Karen Miller called the meeting to order and noted that a quorum was present for the purpose of conducting a special meeting of the Board of Directors of Olde Town Arvada Business Improvement District.

DISCLOSURE OF POTENTIAL CONFLICTS OF INTEREST:

APPROVAL OF THE AGENDA:

Upon motion duly made, seconded and upon vote unanimously carried, the Board approved the Agenda for the meeting.

APPROVAL OF MINUTES:

The Board reviewed the Minutes of the meeting held on ~~April 22~~ and ~~May 27th~~. Following discussion and upon motion duly made, seconded and upon vote unanimously carried, the Board ~~approved the Minutes~~ as presented and authorized Director Drienka as Secretary of the Board to execute the Minutes as constituting a true and correct record of the proceedings of the meeting.

President's Report:

Karen asked that we consider using the B4B Systems accounting service for BID accounting matters. We have drivers that are working and we need to pay them now. Discussion was had around the question of whether or not to use B4B service.

Laura did check into using a new accountant however we would have to purchase Quickbooks online and get it set up for us.

Motion was made to hire B4B Systems Accounting Systems. Seconded. Passed.

NEW BUSINESS:

Karen had a discussion with Rick Kron. He wanted to be sure that Karen was okay with him discussing matters regarding with hiring Katherine Correll with Katherine. KRen let him know that yes, she was okay with it.

DCI proposal- we were joined by Katherine Correll. Katherine distributed copies of Proposal 3 and talked about how this came about. Katherine shared with us what she had discussed this proposal with the DCI Board and Rick Kron. There was concern from Rick Kron for us to not have subcontractors under the proposal.

We are now looking at same scope of work but we would have to be in charge of contracting directly with subs. Katherine discussed how events would be handled and how we can move forward with this Proposal. She gave us names of some of the contractors that she has been talking to that we may chose of not chose to use. If we are ready to go forward, Katherine would develop a scope of work plan with hours and numbers so we can look it over and know how this will work. We had a discussion about events and how to move forward with getting this done and administrative work for the BID done also.

Katherine asked if we are feeling comfortable with the proposal that she has submitted.

Katherine told us that the scope of work would be pretty detailed and could be used as an appendix for the contract.

Motion was made to approve the contract from DCI, seconded and passed.

Second Saturday

Karen brought up the idea of expanding the area to include parts of Grandview near Vance Street. Lori needs to know if the area can be expanded and we will then proceed to get prices for a DJ at that end of the festival. We also have the Arvada Fire Department coming to the festival.

Karen mentioned that Remax bought the Candle store. Maureen Phair has been talking to Remax and they are willing to lease a bit of the space for retail.

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Karen reported on the shuttle which has been running since the afternoon of Second Saturdays. Drivers are Collecting data on ridership and we will get feedback soon. Roof sign is on order and should arrive soon.

There being no further business to come before the Board of Directors at this time, upon motion duly made, seconded and upon vote unanimously carried, the meeting was adjourned.

The foregoing Minutes constitute a true and correct copy of the Minutes of the meeting held on September 28 2014, and was approved by the Board of Directors of the Olde Town Arvada Business Improvement District.

Lori Drienka, Secretary