

RECORD OF PROCEEDINGS

REGULAR MEETING OF THE BOARD OF DIRECTORS OF OLDE TOWN ARVADA BUSINESS IMPROVEMENT DISTRICT

Approved 1/25/17

HELD: Wednesday, December 28, 2016 at 2:00 p.m. at the Arvada Public Library.

ATTENDANCE:

A regular meeting of the Board of Directors of Olde Town Arvada Business Improvement District, Jefferson County, Colorado, was called and held as shown above and in accordance with the applicable statutes of the State of Colorado, with the following directors present and acting:

Karen Miller, President
Mike Huggins, VP/Treasurer
Lori Drienka, Secretary
Scott Spears
Mary Fedge
Debbie Hanson
Marty Hester

Also present was Katherine Correll.

CALL TO ORDER:

Director Karen Miller called the meeting to order at 2:04 and noted that a quorum was present for the purpose of conducting a Regular Meeting of the Board of Directors of Olde Town Arvada Business Improvement District.

DISCLOSURE OF POTENTIAL CONFLICTS OF INTEREST:

The Board noted that disclosure statements had been filed on behalf of the members of the Board of Directors with the Office of the Colorado Secretary of State and with the Secretary of the District. Upon motion duly made, seconded and upon vote unanimously carried, the Board directed that said disclosures be incorporated herein.

APPROVAL OF THE AGENDA:

Upon motion duly made, seconded and upon vote unanimously carried, the Board approved the Agenda for the meeting.

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APPROVAL OF MINUTES:

The Board reviewed the Minutes of the regular meeting on November 30, 2016. Following discussion and upon motion duly made, seconded and upon vote unanimously carried, the Board approved the Minutes as presented and authorized Director Drienka as Secretary of the Board to execute the Minutes as constituting a true and correct record of the proceedings of the meeting.
Minutes approved.

President's Report:

Katherine's contract has ended and now we need proposals moving forward. We need things done so Karen has requested information on what we do now. Katherine's availability has been limited and that has had an impact on progress. Karen would like to see us get a director on board for 2017. Katherine's role may be an option for specific projects.

Ad has been on Craigslist for three weeks and on Indeed, closing date of January 6, applicants coming in.

EVENTS

Planning underway for the Chocolate affair. Sam has passed forms out to merchants, and asked about desires to participate. Karen is beginning to coordinate with Ralston House to get this going.

Sam needs to get going on permitting process for St. Pats. The date will be March 11th. We need to know what our area will be so we can proceed with the planning.

SHUTTLE

Susie shuttle driver quit. Tim works Monday, Tuesday and Wednesday and Chris is working to cover shifts. We may need to hire somebody if we need to get shifts covered.

New van shuttle-Prall got some pricing. Estimates came in at around \$2,000. Scott contacted Paul Straley and the estimate was about \$375 for all sides and it will take 3 weeks. Scott will notify Paul to go forth.

HOTA

Motion was made that the BID pay member dues on behalf of all of its members to HOTA to cover all commercial properties this year. Seconded & Approved.

HOTA annual meeting-January 18th, evening possibly at the School House.

HOTA Board- we really need to address getting the members elected and finalized. It was proposed that we send out an email to HOTA members proposing that current HOTA Board members Karen, Scott and Lori remain in place as the HOTA board into 2017. Karen will draft the letter and send out immediately.

PARKING

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Parking- Karen explained that business owners will receive permits which she believes will become paid parking eventually. Discussion ensued. It was decided that the BID would take a position that we have paid on street parking and free parking in the parking garage. Lots should all be free as well.

OTHER BUSINESS

Spark downtown contract will be sent to us through email. Katherine will make specific proposals for going forward.

ADJOURNMENT:

There being no further business to come before the Board of Directors at this time, upon motion duly made, seconded and upon vote unanimously carried, the meeting was adjourned.

The foregoing Minutes constitute a true and correct copy of the Minutes of the meeting held on December 28, 2016, and was approved by the Board of Directors of the Olde Town Arvada Business Improvement District.

Lori Drienka, Secretary