

**JOINT MEETING OF THE
OLDE TOWN ARVADA BUSINESS IMPROVEMENT DISTRICT
AND HISTORIC OLDE TOWN ARVADA
BOARD OF DIRECTORS
*Approved 8/23/17 - Meeting Minutes***

Held: July 26, 2017 – 2:00 PM
McIlvay House – 7307 Grandview Ave., Arvada 80002

BID Board Members Present:

Karen Miller, President	Scott Spears
Mike Huggins, VP / Treas.	Debbie Hanson
Lori Drienka	Mary Fedje
Marty Hester	

HOTA Board Members Present:

Karen Miller	Scott Spears
Debbie Hanson	Absent:
Lori Drienka	Drew Gordon

Also in Attendance:

Jessica Prosser – City of Arvada	Nancy Ford – City of Arvada
Cindy Jaye – Arvada Library	Jane Schnabel

Call to order: 2:02 PM. Quorum was deemed present and the meeting ensued.

Disclosure of potential conflicts of interest: None at this time.

Approval of the Agenda: Upon motion, second and unanimous agreement, the Board approved the Agenda for the meeting.

Introductions and Public Comment: Introductions were made.

Approval of Minutes: Meeting held; June 28, 2017, reading was waived. Motion to approve Lori Drienka, with corrections, Debbie Hansen offered a Second, minutes were approved.

Treasures Report: Mike Huggins offered an overview of the BID financials as his last act as BID Treasurer. HOTA, Second Saturday revenue will be low after all is said and done.

Presidents Report: Karen Miller noted she would begin the meeting as the current President and Mike Huggins would end the meeting as the New President of the BID.

Karen offered an overview of the Prall information with regard to website traffic, e-communications, and summer sound promotions.

Suter Media is working on; promo of SS and “New Life in the Al Davis Block, AJ @ Hunter Bay has a “Glide Project” underway, these promo pieces by Suter offer exposure to O.T. overall.

Time spent orienting Nathan and introducing him to consultants, merchants and more.

Officer Transitions:

BID Board terms as stated in January 25, 2017 minutes, transitioning July 2017.

Mike Huggins – President

Scott Spears – Vice President

Debbie Hansen - Treasurer

Mary Fedje – Secretary

Executive Director:

Nathan offered a thank you for the welcome and a brief overview of his initial few days, meeting people and getting to know stakeholders.

*Debbie Hansen as the new Treasurer following Mike Huggins, offered a Motion to approve Nathan Bishop as a signer on the bank accounts for both BID and HOTA; "To properly execute his duties as Executive Director of the Olde Town Arvada BID and Historic Olde Town Arvada, Nathan Bishop is authorized as a signor on all bank accounts the two entities have at Colorado Community Banks and shall have all necessary authority to manage the banking transactions of those two entities".

Events & Happenings:

August 1, is NNO & DCI round table event. – Scott and Mike will do set up at 4:00 for NNO, council members have confirmed.

Flicks start on August 4th – City has popcorn maker we can borrow for flicks. Adrian is communicating with the Library for screen needs.

Solar Eclipse – the Library is putting together an education experience surrounding the eclipse.

July SS overview, key points include:

- Tighter reigns with regard to alcohol service
- Janitorial service did not show for July event.
- Reefer truck too large for our needs.
- Taco truck generators too loud, find alternate location.
- No parking signs worked well.
- Adding more vendors for August event.

August SS

- Update permit to include bounce house items.
- Lori is available to PM the August event.

Volunteer packets are the same for August as July event. (40) packets should be plenty.

What will Prall's roll be?

New Toy Store – Super zoom bang bang is going in the old knit knack space.

City Update:

Trailer potential for HOTA event items.

Meeting Adjourned: Karen Miller, adjourned the meeting at 3:05 PM